



Vermont Housing and Conservation Board AmeriCorps

NROC "Green" AmeriCorps

Northgate Residents' Ownership Corporation

This position is part of the Vermont Housing & Conservation Board AmeriCorps, which places AmeriCorps members in sponsoring non-profit affordable housing and environmental conservation and education organizations around the state.

NROC

Northgate Residents' Ownership Corporation is committed to permanently affordable housing, led by its residents, to foster, a safe, strong, and diverse community.

This AmeriCorps member will work with Northgate Residents' Ownership Corporation's (NROC) 'Green' Committee which promotes policy and activities that lower energy costs and reduce environmental impact at Northgate. The 'Green' AmeriCorps member will implement educational campaigns and provide activities for youth and teens around environment and energy.

Essential Functions of Position: (may be in bullet form)

- Commitment to resident involvement and 'Green' initiatives
- Support the efforts NROC's 'Green' and Shared Green Spaces Committees
- Promote best energy efficiency and sustainable natural resources practices
- Provide sustainability programs and events for children and teens

Marginal Functions of Position: (may be in bullet form)

- Promote youth and teen leadership of 'Green' initiatives
- Provide waste and energy reduction workshops and awareness campaign
- Create outreach and education material for young gardeners
- Partner with local organization working on environmental and energy issues

Desired Qualifications/requirements (may be in bullet form)

- Excellent written, interpersonal, and group communication skills
- Excellent organizational skills and initiates work independently
- Computer experience with e-mail and word processing
- Basic knowledge of energy reduction and gardening practices

Minimum Qualifications:

- Be US citizen (or have permanent resident status; call with questions about this);

- Be at least 18 years of age upon entering the Pre-Service Orientation (there is no upper age limit), or 17 years of age with written parental permission that has been verified by phone;
- Be a high school graduate or have a GED certificate, or be willing to work towards their GED as part of their service-year successful completion requirement. (A member cannot have dropped out of high school to join AmeriCorps. If a member has a documented medical reason/professional opinion why they cannot finish high school, they might be eligible.)
- Be committed to the VHC AmeriCorps program, and its ethic of service and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in required trainings and events, and be prepared to drive 2-3 hours each way.

Service Condition

This position will work indoor and outdoor and begin in Sept. 2011 and end in Aug. 2012.

This position is: (check one)

Full Time: Requires 1,700 hours for an average of 35.5 hours per week for 11 months. Member will receive a living allowance of \$13,702 (pre-tax), and an education award of \$4,725 (pre-tax) upon successful completion of service. Other benefits include health insurance, federal school loan forbearance, and various training opportunities.

x Half Time: Requires 900 hours for an average of 20 hours per week for 11 months. Member will receive a living allowance of \$7,254 (pre-tax), and an education award of \$2,363 (pre-tax) upon successful completion of service. Other benefits include health insurance, federal school loan forbearance, and various training opportunities.

Quarter Time: Requires 450 hours of service. Member will receive a living allowance of \$3,627 (pre-tax), and an education award of \$1,250 (pre-tax) upon successful completion of service. Other benefits include federal school loan forbearance, and various training opportunities.

To Apply: All parts are required and will not be considered unless the application is complete: cover letter, a completed AmeriCorps application, a resume, 2 letters of reference, and a list of 3 references.

Send to: Abigail Russell

275 Northgate Rd. Burlington, VT 05401

(802) 658-2722 ext. 19 arussell@northgateapartments.org

Application deadline:

AmeriCorps applications are downloadable from the Vermont Housing & Conservation Board AmeriCorps webpage at <http://www.vhcb.org/acorps>. You may also request a hard copy by contacting Francis Sharpstene at (802) 828 – 3253 or acorps@vhcb.org.

Additional information on AmeriCorps is available at www.americorps.org.

The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.